|  |
| --- |
| **First Name: Surname: DOB: Gender: M/F** |
| **Address:** **Post code:**  |
| **Contact number: Email:** |
| **How many people live in your household (including yourself)?** Adults Children |
| **Please state your working status:**[ ]  Cannot work/long term disability [ ]  Full time student [ ]  Government Training/Work programme [ ]  Jobseeker[ ]  Part time work [ ]  Full time work |
| **Do you struggle to pay:**  [ ]  Rent[ ]  Utility Bills [ ]  Groceries[ ]  Other, please state: |
| **Do you have any debts, if so please state how much?** [ ] Council Tax debt:  [ ]  Rent arrears: [ ]  Personal debt: |
| **Your membership also gives you access to a range of wraparound services, would you like support around:** [ ]  Money / debt advice [ ]  Benefit Advice [ ]  Housing Advice [ ]  Homelessness/eviction [ ]  Training and Employment [ ]  ESOL [ ]  Volunteering [ ]  Mental Health [ ]  Health and Wellbeing [ ]  Drugs and Alcohol [ ]  Domestic abuse [ ]  Cooking [ ]  Gardening [ ]  Other, please state:  |
| **Is your child enrolled to Free School Meals?**  [ ]  Yes [ ]  No [ ]  N/A |
| **If 10+ weeks pregnant/children under 4, are you receiving Healthy Start Vouchers?** [ ]  Yes [ ]  No [ ]  N/A |
| **Do you have a fully working fridge to store chilled goods?** [ ]  Yes [ ]  No |
| **Do you have any allergies?** [ ]  No [ ]  Yes, please state:  |
| **Do you currently have a ‘My Account’?** [ ]  Yes [ ]  No – Would you like to create one? |
| **Would you also like to join? (please tick)** [ ]  Children’s Centre services [ ]  Library  |
| [ ]  **Proof of address seen by staff**[ ]  **Chill bag and thermometer provided by staff and use explained** |
| **Privacy Statement & General Data Protection Regulation 2016/679 applicable from 25/05/2018:** The personal information you supply will be stored on the Council’s computer system and used to provide you with the services necessary to support your needs. The details you have provided are used to register you for the Community Food Club. The information provided in this form will be used to monitor the effictiveness of our projects, activities, services and policies. We will never share personal information unless required to do so by law. If in the future you change your mind and would like to receive additional information or reduce communications, you can do so by emailing cfc.wbcc@lbbd.gov.uk. If you would like any other information about how your information is used and your rights to access the information we hold about you please go to our website [Privacy Notice page](https://www.lbbd.gov.uk/council/transparency-and-information-requests/data-protection-2/data-protection/) or email dpo@lbbd.gov.uk. This form will be shredded once the information has been put on to the council computer system. |

**Member Declaration**

In signing this document, I confirm that the above information is correct.

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Site:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Terms and Conditions of Membership**

Thank you for applying to become a member. This is a summary of the key things you need to know. For further information about opening times and products please see a member of staff

**Membership**

* Access is limited to **one visit per week for 3 months**, during this time you are expected to access the support services in place to support you to be more independent. There will be a review at the end of the 3 months to re assess your situation.
* Membership is awarded on a first come first served basis. Any membership received after will be placed on a waiting list.
* Membership is restricted to one person per household; proof you live there must be provided e.g. utility bill
* **Membership is £3.50 per week or £10 per month; this will need to be paid in cash.**
* The Community Food Club reserves the right to cancel or refuse your membership. Examples include:
	+ **If you do not use the Community Food Club for three consecutive weeks.**
	+ You move away from the area
	+ You are found to be abusive/aggressive towards Community Food Club staff, volunteers or customers.
* If membership is cancelled due to non-attendance you can reapply but may be placed on a waiting list.
* Membership for William Bellamy Children’s Centre Community Food Club is for Heath and Eastbrook wards’ residents only, Marks Gate Children’s Centre Community Food Club is for Chadwell Heath and Whalebone wards’ residents only and Osborne Partnership Community Food Club is for Alibon ward resients only.
* By becoming a member, I agree to work with staff from the Community Food Club to support me with any of the following issues: Money/debt issues, benefits advice, housing, training and employment, volunteering and health and wellbeing.

**Using the Community Supermarket**

* To comply with Food Safety Regulations stipulated by the Community Food Club supplier you **must bring and use the chill bag that is supplied to you at the start of your membership.** If you forget your bag, you will not be able to take out any chilled items stored in the fridge. If you have lost your chill bag or require another, you can purchase another chill bag from the Community Food Club for £1.
* Thermometers and chill bags are to be returned at the end of your membership.
* Members must also **provide up to date temperature readings from their fridge & freezer using thermometer provided if taking chilled items out of the fridge**. Temperatures from fridges should read between 0⁰C to 5⁰C and Freezers should be between -18⁰C to -23⁰C.
* **Items available may vary from week to week due to the different suppliers we use.**
* To ensure that members get a fair share of the stock available we may limit some products to allow for one per customers.
* There is no guarantee availability of any item week from week.

**Food Information**

* If you suffer from food allergies or intolerances and are unsure about the ingredients in a product, please ask one of the team members for more information.
* **We may stock items which have passed their Best Before date**. Best Before dates are about quality, not safety. When this date has passed, it does not mean that the food will be harmful, but it might begin to lose its flavour or texture. These items will be clearly marked.

**I have read and understood the terms and conditions above:**

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_