**POST RESULTS SERVICES 2022**

There are a number of options available should you have a concern about a result. However, it should be noted that there is a cost involved and that past experience has shown that results very rarely change, and if they do it is usually by no more than 2-3 marks. Please speak to a member of the Senior Leadership Team if you are considering applying for any of the following services.

**Review of Results**

**Service 1 - Clerical Check**

This service re-checks of all the clerical procedures leading to the issue of a result; that all the parts of the script have been marked, as well as the totaling of marks and the recording of marks.

A copy of the clerically checked script can be requested as part of this service at an additional cost.

**Service 2 - Review of Marking**

This is a review of the original marking of the script by a second examiner, to ensure that the agreed mark scheme has been applied correctly and that any academic judgement that has been used is appropriate. It should be noted that this **is not a re-marking of the script.** The focus is on the accuracy of the marking itself and the reviewer can only change marks if they are able to identify clear errors in the marking.

The review also includes a clerical check, as detailed above.

A copy of the reviewed script can be requested as part of this service at an additional cost.

**Priority Service 2 - Review of Marking**

This is a faster service primarily for Year 13 students whose university placement is dependent upon the outcome. This is a review of the original marking of the script by a second examiner, to ensure that the agreed mark scheme has been applied correctly and that any academic judgement that has been used is appropriate. It should be noted that this **is not a re-marking of the script.** The focus is on the accuracy of the marking itself and the reviewer can only change marks if they are able to identify clear errors in the marking.

This service must be applied for immediately as there is a very short deadline (see Deadlines & Fees table).

A copy of the reviewed script can be requested as part of this service at an additional cost.

**Possible outcomes**

Applying for any of the above services can lead to the following outcomes:

* Your original mark is **lowered**, so your final grade may be **lower** than the original grade received
* Your original mark is **confirmed as correct**, so there is no change to your grade
* Your original mark is **raised**, so your final grade may be **higher** than the original grade received

 **Script Request Services**

**Access to Scripts – Priority Service**

This service provides quick access to your marked exam script to support decisions regarding applying for a review of marking.

**Access to Scripts – Standard Service**

This is a standard speed service for when you require a copy of your script to support teaching and learning going forward. Once this service is used, the candidate may no longer apply for a review of marking for this component.

**How to apply for a Post Results Service**

If, having first discussed the matter with a member of the Senior Leadership Team, you would like to proceed with applying for a Post Results Service, you must complete the Post Results Services Request Form (page 3 of this document). Your completed form should then be sent to the Exams Officer via email to exams@sydneyrussellschool.com

Please note that requests will not be accepted after the deadlines outlined below.

**Deadlines & Fees**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Service** | **Awarding Body** | **GCSE/CNAT** | **A level/AS** | **Request / Application****Deadline 2:00pm** | **Outcome** |
| **Clerical check** | AQA | £8.25 | £8.25 | 28th September | 10 calendar days |
| Edexcel | £11.90 | £11.90 | 28th September | 10 calendar days |
| WJEC | £11.00 | £11.00 | 28th September | 10 calendar days |
| OCR | £19.50 | £19.50 | 28th September | 10 calendar days |
| **Review of marking** | AQA | £38.35 | £44.40 | 28th September | 20 calendar days |
| Edexcel | £42.90 | £49.20 | 28th September | 20 calendar days |
| WJEC | £37.50 | £43.00 | 28th September | 20 calendar days |
| OCR | £54.25 | £54.25 | 28th September | 20 calendar days |
| **Priority****review of marking** | AQA | N/A | £52.85 | 24th August | 15 calendar days |
| Edexcel | £48.70 | £58.70 | 24/8 A level, 31/8 GCSE | 15 calendar days |
| WJEC | N/A | £49.50 | 24th August | 15 calendar days |
| OCR | N/A | £66.75 | 24th August | 15 calendar days |
| **Priority access to script** | AQA | Free | Free | 31/8 A level, 7/9 GCSE | 8/9 A Level, 15/9 GCSE |
| Edexcel | Free or £13.10 post review | Free or £13.10 post review | 31/8 A level, 7/9 GCSE | online/immediate |
| WJEC | £11.00 | £11.00 | 31/8 A level, 7/9 GCSE | 8/9 A Level, 15/9 GCSE |
| OCR | £14.00 | £14.00 | 31/8 A level, 7/9 GCSE | 8/9 A Level, 15/9 GCSE |
| **Standard access to script****(non-priority)** | AQA | Free | Free | 28th September | by 3rd November |
| Edexcel | Free or £13.10 post review | Free or £13.10 post review | online until 16/12\* | online/immediate |
| WJEC | £11.00 | £11.00 | 28th September | by 3rd November |
| OCR | £13.25 | £13.25 | 28th September | by 3rd November |

Please note all services must be paid for in advance using ParentPay and that fees are per paper, not per subject.

If the overall subject grade changes (goes up or **down**) after a post results service, the exam boards will not charge and we will therefore be able to refund you.

**POST-RESULTS SERVICES REQUEST FORM**

Please complete one sheet for each component (paper)

|  |  |
| --- | --- |
| Candidate Name |  |
| Candidate Personal Email Address**Please print clearly** |  |
| Candidate Number |  |
| Form Group |  |
| Exam Board |  |
| Title of Exam |  |
| Exam Code (Syllabus Number) |  |
| Paper Number/Code |  |

**SERVICE REQUIRED**

|  |  |  |
| --- | --- | --- |
|  | Please tick if required | Payment received Official use |
| Clerical Check |  |  |
| Review of Marking |  |  |
| Priority Review of Marking |  |  |
| Priority Access To Script |  |  |
| Standard Access To Script |  |  |

**CANDIDATE CONSENT**

Please ensure that you have read and understood the following before signing below:

I give consent to the Exams Officer submitting an application for the Post Results Service selected above. In giving consent I understand that the final subject grade/mark may be **lower** than, higher than, or stay the same as the result that was originally awarded.

Candidate signature: Date: